



Amendment of Solicitation

Date of Issuance: 1/23/2020

Solicitation No. 6350000005

Requisition No. 6350000293

Amendment No. 2

Hour and date specified for receipt of offers is changed: No Yes, to: _____ 3:00 PM CST

Pursuant to OAC 260:115-7-30(d), this document shall serve as official notice of amendment to the solicitation identified above. Such notice is being provided to all suppliers to which the original solicitation was sent. Suppliers submitting bids or quotations shall acknowledge receipt of this solicitation amendment prior to the hour and date specified in the solicitation as follows:

- (1) Sign and return a copy of this amendment with the solicitation response being submitted; or,
- (2) If the supplier has already submitted a response, this acknowledgement must be signed and returned prior to the solicitation deadline. All amendment acknowledgements submitted separately shall have the solicitation number and bid opening date printed clearly on the front of the envelope.

ISSUED BY and RETURN TO:

U.S. Postal Delivery or Personal or Common Carrier Delivery:

Office of Management and Enterprise Services
ATTN: Sheri Diehm
5005 N. Lincoln Blvd.
Oklahoma City, OK 73105

Sheri Diehm
Contracting Officer

405-365-1964
Phone Number

Sheri.diehm@omes.ok.gov
E-Mail Address

Description of Amendment:

a. This is to incorporate the following:

Question 1: Bidder Instructions section 8.1 F – “Correctional Offender” should this be “Small Loan”, please confirm if this is correct?

Answer 1: Yes

Question 2: Bidder Instructions section 8.1 H vii: Employees allocated for research, please provide more details on purpose of the researchers and how the researchers will be used?

Answer 2: Researchers mean people who are available for identification and solution to emerging issues.

Question 3: Bidder Instructions section 8.1 H x: Client size, please provide more details on what this is referencing?

Answer 3: How many clients you service for database services.

Question 4: Section 16 A of the ACT states that the department may promulgate administrative rules. Does the Department intend to promulgate rules? If so, when does the Department anticipate that rules will be promulgated? If so, does the Department anticipate that rules will impact database validation requirements?

Answer 4: The Department has not finalized any rule making processes. Rules will be promulgated as needed. We are unable to forecast potential impacts of rule promulgation on database providers.

Question 5: Both Section 8 of the Solicitation and Section 2.1 of Exhibit 1 provide different information about bid format and structure. Please provide guidance about how to effectively comply with both of these sections.

Answer 5: Submit Section 2.1 Technical Response Content, Format and Submission, of Exhibit 1, This will be located in H. Section Eight: Response to Solicitation Specifications and Requirements, i. (of the response). The portion of the bid to be inserted in this section shows the ability of the bidder to meet or exceed Solicitation specifications and requirements.

Changes to section 2.1 of Exhibit 1, part A:

- 1) Remove the word "bound" format and replace with "word" format in the second paragraph.
- 2) Remove "and separately bound and sealed "Cost Data". The response must be bound and submitted in tabbed sections, each section corresponding to respective Parts of this document" in the second paragraph."
- 3) Replace "Exhibit C, attached" with Attachment E-Price and Cost.
- 4) In reference to 2. of section A., only one cover letter is required. Follow instructions in the solicitation document concerning the cover letter. See section 8.2 Bid Packet Format, A. Section One: Cover Page, for more information and location of cover page.

Changes to section 2.1 of Exhibit 1, part B:

- 1) Delete "Bound and" in the first sentence. Start the sentence with Sealed.

Question 6: Please confirm our interpretation of the exhibit 1 section 2.1 requirement to submit 4 USB drives with only the technical solution and other required documents AND 4 separate USB drives with only the cost data.

Answer 6: Change the wording in this section to: A Bidder shall submit to OMES an original USB Flash Drive and three (3) USB Flash Drive copies, of the Technical Solution and other required documents. A Bidder shall submit to OMES the original USB Flash Drive and three (3) USB Flash Drive copies, as well, of the Cost Data.

This will be a total of eight (8) USB Flash Drives.

Question 7: Do you have a standard format you would like us to follow for the VPAT requirement?

Answer 7: In the solicitation document, located in 8.2, H., ii. It states, "If a VPAT is required, the URL link to the Bidder's VPAT shall be inserted in this section at a Bid Packet page referencing the VPAT." Please provide your link or VPAT in the appropriate section of your response. No Standard format is provided.

Question 8: Approximately how many users are expected? (If possible, please break user counts out by type, e.g. system administrator, Department end-users, etc.)

Answer 8: This is unknown at this time.

Question 9: Does the State have any preference with regard to an on-premise solution vs. a cloud/hosted solution?

Answer 9: Whichever demonstrably provides the best security, and the most up to date technology.

b. All other terms and conditions remain unchanged.

Supplier Company Name (**PRINT**)

Date

Authorized Representative Name (**PRINT**) Title

Authorized Representative Signature